

LIMERICK PARK HOA
Taking Pride in Where We Live

Board Meeting Minutes

Day/Date/Time:	Sunday/October 14, 2018/3:00 PM
Location:	Ted Foley's Shop
Attendees:	Ted Foley, Stephanie Neurer
Excused:	Bryan Nelson, Barry Shaffer, Cassie Tompkins (CM Pro Services)
Members Present (#):	1
Called to Order:	3:05 PM
Called to Close:	4:15 PM
Duration:	1 hour/10 minutes
Minutes Prepared By:	Stephanie Neurer, Secretary
Minutes Approved:	

Agenda

BOARD VOTED IN FAVOR (3 to 0) for the following action: Meeting minutes for August are approved.

Recurring Business:

1. Design Review(s)
2. Review Compliance Issues
3. Management Report
4. Gate Updates
5. Electrical Box Key
6. Member Suggestions
7. Improve Communication with Membership
8. Flooding
9. Mailbox Shelter
10. Picnic Tables
11. Tree Removal
12. Board Vacancy

New Business:

1. Street Sign
2. Petty Cash Fund
3. Gate Keypad

Recurring Business:

1. Design Review(s)

Exterior changes/modifications must go through the Design Review process

- DRC Guidelines (as stated in CCRs) currently do not exist
 - Survey being reviewed to collect member feedback
 - Design Review Document to be first priority with new board members

2. Review Compliance Issues

Issues with compliance notices, concerns from homeowners and special circumstances to discuss

3. Management Report

Cassie provides Management Report prior to each monthly meeting for discussion/approval

- **BOARD VOTED IN FAVOR (2-0) for the following action:** September Management Report is approved.

4. Gate Updates

- Guardian to improve back gate with fencing/pedestrian gate and remove large rocks used to eliminate cars from driving around the side gate(s) – later in the year

5. Electrical Box Key

TPU said we shouldn't have a key because it is the meter

- We need a key to turn off power to street lights
- Can we move the meter?
- Cassie working on getting a key

6. Member Suggestions

Member contacted the board to provide suggestions for improvement.

- Announce Board long-term goals and track progress toward achieving them – add to website

7. Improve Communication with Membership

Suggested ways the Board can improve communication with homeowners.

- Biannual community meeting (in addition to Annual Membership Meeting)
- More updates on current projects – email blasts

8. Flooding

BOARD PREVIOUSLY APPROVED: Get DrainPro into the community ASAP the next time we get a heavy rain so they can research the flooding on 33rd

- Ted will let Cassie know next time the street is flooded

9. Mailbox Shelter

ON HOLD: Build shelter above mailboxes

- Ted has drawing will get quote for materials and recruit building team
- Postmaster has to approve
- L&B workers
- Access & liability

10. Picnic Tables

BOARD PREVIOUSLY APPROVED: Bryan researched picnic tables and found drawings/plans

- Bryan and Ted to build 4 more picnic tables

11. Tree Removal

Removal of a leaning tree past bridge

- Cassie to contact Department of Ecology – tree is in the wetland

12. Board Vacancy

Need to appoint a member to fill a vacancy on the board until the next Annual Meeting

New Business:

1. Street Sign

BOARD VOTED IN FAVOR (2-0) for the following action: Need a street sign where 31st turns in to 293rd.

- Emergency response confusion
- Steph to get approval from homeowners (done)
- Ted to coordinate sign construction

2. Petty Cash Fund

Ted wants to discuss a small petty cash fund to pay teenagers to do small projects.

3. Gate Keypad

Numbers on the keypad are not visible

- Barry to use a sharpie