

LIMERICK PARK HOA
Taking Pride in Where We Live

Board Meeting Minutes

Day/Date/Time:	Wednesday/August 15, 2018/6:00 PM
Location:	Ted Foley's Shop
Attendees:	Barry Shaffer, Ted Foley, Stephanie Neurer, Bryan Nelson
Excused:	Cassie Tompkins (CM Pro Services)
Members Present (#):	0
Called to Order:	6:01 PM
Called to Close:	7:20 PM
Duration:	1 hour/19 minutes
Minutes Prepared By:	Stephanie Neurer, Secretary
Minutes Approved:	Saturday, September 8, 2018

Agenda

BOARD VOTED IN FAVOR (5 to 0) for the following action: Meeting minutes for June are approved.

Recurring Business:

1. Design Review(s)
2. Review Compliance Issues
3. Management Report
4. Gate Updates
5. Common Area Maintenance
6. School Bus Stop(s)
7. Electrical Box Key
8. Member Suggestions
9. Improve Communication with Membership
10. Flooding
11. Mailbox Shelter
12. Picnic Tables
13. Back Gate Potholes
14. Tree Removal
15. Bridge Repair
16. For Sale Signs
17. Lights for Street
18. Gate Lights

New Business:

1. Board Vacancy

Recurring Business:

1. Design Review(s)

Exterior changes/modifications must go through the Design Review process

- DRC Guidelines (as stated in CCRs) currently do not exist
 - Survey being reviewed to collect member feedback
 - Design Review Document to be first priority with new board members

2. Review Compliance Issues

Issues with compliance notices, concerns from homeowners and special circumstances to discuss

3. Management Report

Cassie provides Management Report prior to each monthly meeting for discussion/approval

- **BOARD VOTED IN FAVOR (5-0) for the following action:** July Management Report is approved.

4. Gate Updates

Gate is working correctly

- Guardian to improve back gate with fencing/pedestrian gate and remove large rocks used to eliminate cars from driving around the side gate(s) – later in the year

5. Common Area Maintenance

- Landscaping contract is even all year, can we pay less in dormant months?
- Aaron's Landscaping new sprinkler contact
 - Ted to contact Aaron about string not working

6. School Bus Stop(s)

Discussion on improving or moving the bus stop for safety purposes. Still getting many reports of unsafe activities

- Working with Transportation Department on bringing front bus stop into the community
 - Elementary Route: In through front gate, stop by mailboxes, left on 291st, right on 31st, out through back gate
 - Middle/High Route: Same as before
 - Parent parking: No parking on route
 - Gate scheduled to be open during pickup and drop-off
- Steph to work with Connie to communicate
- **BOARD PREVIOUSLY APPROVED:** Us to build 2 bus shelters
 - Ted to get measurements to begin plans
 - Back bus shelter will go in front of the existing light in the easement on the corner
 - LVB will have to get documentation for easement with current homeowner which will stay in place should they sell the property

7. Electrical Box Key

Company said we shouldn't have a key because it is the meter, but we need a key to turn off power to street lights. Cassie working on getting a key for her office.

8. Member Suggestions

Member contacted the board to provide suggestions for improvement.

- Announce Board long-term goals and track progress toward achieving them – add to website

9. Improve Communication with Membership

Suggested ways the Board can improve communication with homeowners.

- Biannual community meeting (in addition to Annual Membership Meeting)
- Monthly board meetings are open to the membership
- More updates on current projects – email blasts
- Online/paper surveys (not official voting) to get overall opinions on most common unknowns or complaints in CCRs

10. Flooding

BOARD PREVIOUSLY APPROVED: Get DrainPro into the community ASAP the next time we get a heavy rain so they can research the flooding on 33rd

- Jennifer will let Cassie know next time the street is flooded

11. Mailbox Shelter

BOARD PREVIOUSLY APPROVED: Build shelter above mailboxes

- Ted has drawing will get quote for materials and recruit building team

12. Picnic Tables

BOARD PREVIOUSLY APPROVED: Bryan researched picnic tables and found drawings/plans

- Bryan and Ted to build 4 picnic tables

13. Back Gate Potholes

There are 2 potholes outside the back gate by the street (24th):

- Cassie to ask Looker Asphalt to bid

14. Tree Removal

Ted will organize removal of a leaning tree past bridge

- Steph to provide contact for estimate

15. Bridge Repair

Bridge needs to be repaired, culvert is sinking and road is deteriorating

- Will need temporary road access constructed
- Put out to bid in January 2019 for Spring/Summer construction

16. For Sale Signs

No realtor signs at the front gate?

- Steph to discuss with Addriane
- Across 288th?

17. Street Lights

Additional street lighting around the neighborhood

- Solar or battery operated?

18. Gate Lights

Gate lights on bus stop side are out

- Jarod Schuster to look and suggest solution

New Business:

1. Board Vacancy

Jennifer Lorenzen moved out of the community

- Bryan assuming VP position
- Need to appoint a member to fill a vacancy on the board until the next Annual Meeting