

LIMERICK PARK HOA
Taking Pride in Where We Live

Board Meeting Minutes

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| Day/Date/Time: | Tuesday/May 29, 2018/6:00 PM |
| Location: | Ted Foley's Shop |
| Attendees: | Jennifer Lorenzen, Ted Foley, Stephanie Neurer, Barry Shaffer, Bryan Nelson |
| Excused: | Cassie Tompkins (CM Pro Services) |
| Members Present (#): | 0 |
| Called to Order: | 5:57 PM |
| Called to Close: | 7:26 PM |
| Duration: | 1 hour/29 minutes |
| Minutes Prepared By: | Stephanie Neurer, Secretary |
| Minutes Approved: | Saturday/June 23, 2018/9:05 AM |

Welcome New Board Members

- New members Bryan and Barry were provided copies of the CCRs and Bylaws
- Discussed expectations and processes
- Discussed LVE
- Discussed To Do List
- Discussed Survey

Board Positions

- President – Ted Foley
- Vice President – Jennifer Lorenzen
- Secretary – Stephanie Neurer
- Treasurer – Barry Shaffer
- Member at Large – Bryan Nelson

Agenda

BOARD VOTED IN FAVOR (5 to 0) for the following action: Meeting minutes for April are approved.

Recurring Business:

1. Design Review(s)
2. Review Compliance Issues
3. Management Report
4. Gate Updates
5. Common Area Maintenance
6. School Bus Stop(s)
7. Electrical Box Key
8. Member Suggestions
9. Improve Communication with Membership
10. Street Sealing
11. Flooding
12. Mailbox Shelter

New Business:

1. Gravel Maintenance
2. Picnic Tables
3. Back Gate Potholes

Recurring Business:

1. Design Review(s)

Exterior changes/modifications must go through the Design Review process

- DRC Guidelines (as stated in CCRs) currently do not exist

2. Review Compliance Issues

Issues with compliance notices, concerns from homeowners and special circumstances to discuss

3. Management Report

Cassie provides Management Report prior to each monthly meeting for discussion/approval

- **BOARD VOTED IN FAVOR (5 to 0) for the following action:** April Management Report is approved.

4. Gate Updates

Gate is working correctly

- Guardian to improve back gate with fencing/pedestrian gate and remove large rocks used to eliminate cars from driving around the side gate(s) – later in the year

5. Common Area Maintenance

- Barry to provide Jennifer with another sprinkler contact
- Jennifer to contact Jaime for a bid:
 - Purchase new sprinkler heads and install to get full coverage
 - Fix broken sprinkler head near gate

6. School Bus Stop(s)

Discussion on improving or moving the bus stop for safety purposes. Still getting many reports of unsafe activities

- Working with Transportation Department on bringing front bus stop into the community
 - Route – June conversation
 - Parent parking - define
- Bring front bus shelter inside gate to new bus stop
- Bus committee - Jennifer
- Us to build
 - Ted to get measurements to begin plans
 - Back bus shed will go in front of the existing light in the easement on the corner
 - LVB will have to get documentation for easement with current homeowner which will stay in place should they sell the property

7. Electrical Box Key

Company said we shouldn't have a key because it is the meter, but we need a key to turn off power to street lights. Cassie working on getting a key for her office.

8. Member Suggestions

Member contacted the board to provide suggestions for improvement.

- Announce Board long-term goals and track progress toward achieving them – add to website

9. Improve Communication with Membership

Suggested ways the Board can improve communication with homeowners.

- Biannual community meeting (in addition to Annual Membership Meeting)

- Monthly board meetings are open to the membership
- More updates on current projects – email blasts
- Online/paper surveys (not official voting) to get overall opinions on most common unknowns or complaints in CCRs

10. Street Sealing

Received bids on street sealing – cannot afford to take on this project at this time

11. Flooding

BOARD VOTED IN FAVOR (3-0) for the following action: Get DrainPro into the community ASAP the next time we get a heavy rain so they can research the flooding on 33rd

- Jennifer will let Cassie know next time the street is flooded

12. Mailbox Shelter

BOARD VOTED IN FAVOR (3-0) for the following action: Get 3 bids and drawings for a shelter over the mailboxes

New Business:

1. Gravel Maintenance

Ted will organize gravel maintenance between the street and sidewalk at the front gate, at the mailboxes and at the back side gate

2. Picnic Tables

Bryan will research picnic tables and propose location and quantity.

3. Back Gate Potholes

There are 2 potholes outside the back gate by the street (24th):

- Steph will take pictures
- Ted will get 2 bids