HOA Board

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| Minutes | May 12, 2017 | 6:30 PM | Lot 25 |

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| Meeting called by |  Shawneeen at 7:24 |
| Type of meeting | Board Meeting |
| Facilitator | Shawneen |
| Note taker | Marla Earle |
| Attendees | Name | Lot | Role |
|  | Shawneen Falck | 25 | President |
|  | Ted Foley | 52 | Vice President |
|  | Vacant |  | Treasurer |
|  | Marla Earle | 95 | Secretary  |
|  | Vacant |  | Member at Large |

## Agenda topics

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| 10 Mins | New Business  | Shanween |

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| Discussion | President Resignation  |
| * Shawneen has verbally resigned her position as the Limerick Park HOA Board Of Directors – Office held was President
 |
| * A motion was made to have Matt Falck fill the Board of Directors vacancy
 |
| * Filling open President Position
 |
| Conclusions |  The remaining Board Members second. Motion was accepted. Board of Director & Position of President was accepted by Matt |
| Action items | Person responsible | Deadline |
| Shawneen to send the Board a written resignation  | Shawneen | 05/19/2017 |
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| 5 mins | Budget  | Matt |

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| Discussion | Ratifying the 2017 Budget |
| * Need to evaluate the “Welcoming Committee” Budget by asking for a meeting with the Jennifer to gather the estimate events and associated budgets required for those event for the rest of the year
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| * Budget needs to be finalized by 5/19/2017 so the budget information can be send out with the Annual member meeting notice
 |
| CONcliusion  | Board will Meeting with Welcoming Committee before budget will be finalized |
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| Action items | Person responsible | Deadline |
|  Ted to contact Jennifer to set up a meeting asking for budget estimations  | Ted |  5/15/2017 |
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| 5 mins | Compliance Process  | Ted |

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| Discussion | When will the compliance start?  |
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| Conclusions | Starting roughly next week the management company will start monitoring for compliance  |
| Action items | Person responsible | Deadline |
|  None |   |   |
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| 10 mins | Design REview Board Process | Marla  |

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| Discussion |  How will the intake request be managed?  |
| * Reroute intake submittals to be sent to Cassie from Management Company for archiving
 |
| Conclusions |  Reset submit button to point to Cassie’s email  |
| Action items | Person responsible | Deadline |
| Send intake request form to Cassie |  Marla  |  05/17/2017 |
| Reset submit button to point to Cassie’s email | Marla |  05/17/2017 |

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| 15 mins | annual Meeting  | matt |

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| Discussion | Cassie will finalize the meeting information to be mailed out to the community members  |
|  Board to review notices prior to be sent out to home owners |
| Meeting set for June 10th  |
| Conclusions |  Cassie to send the notices over for review |
| Action items | Person responsible | Deadline |
| Review and return feedback to Cassie with 24 hours | ALL of the BOARD |   |

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| 15 mins | Open Floor topics | Shawneen |

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| Discussion |  Board meeting cadence – should it be monthly or bi-monthly  |
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| Conclusions |  Board meeting to be held Monthly.  |
| Action items | Person responsible | Deadline |
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| Items voted on |  New Board Member  | Vote: 2/0 |
|  | New Member to hold the President position  | Vote: 2/0 |
|  | Board meetings to be held Monthly on the last Thurs of the month.  | Vote: 3/0 |
| Meeting Closed | Time 9:24 PM  |